




September 28, 2021

MEMORANDUM

To: Agency Heads
HR Leaders

From: J. Alexander Atwood, Commissioner 
Executive Secretary, Employee Benefit Plan Council and State Personnel Board

Re: **October 2021 Employee Benefit Plan Council and State Personnel Board Meetings Notice**

Please be advised that the Employee Benefit Plan Council (EBPC) and the State Personnel Board (SPB) will convene on Tuesday, October 12, 2021. Below are agenda items for the meetings, as well as information for joining the meetings.

If you have any questions or concerns about the proposed agenda, please contact Latatia West at (404) 463-1822 or via email at Latatia.West@doas.ga.gov.

Thank you.

Employee Benefit Plan Council

1. **Call to Order** by the Vice Chair Monirah Womack
- **2. **Council vote** on the approval of the EBPC September 2, 2021 special-called meeting minutes
3. Nomination of the 2022 Vice Chair
- **4. **Council vote** on the 2022 Vice Chair
5. Presentation on the 2022 EBPC Meeting Calendar
- ** 6. **Council vote** on the 2022 EBPC Meeting Calendar
7. Presentation on the Summary Plan Description (SPD) Amendment(s)
- ** 8. **Council vote** on the Summary Plan Description (SPD) Amendment(s)
9. Status update on the Flexible Benefits Program Request for Proposal for Broker and Consultant Services

10. **Other Business** the Council members may wish to bring before the Council

**** 11. Adjournment**

State Personnel Board

1. Call to Order by the Chair Jewelle Johnson

**** 2. Approval of Minutes** of the SPB September 2, 2021 special-called meeting

3. Nomination of 2022 SPB Chair and Vice Chair

**** 4. Board vote** on 2022 SPB Chair and Vice Chair

**** 5. Board vote** on 2022 SPB Meeting Calendar

6. Presentation of the final version of *State Personnel Board Rule 478-1-.16, Absence from Work*

**** 7. Board vote** to adopt final version of *State Personnel Board Rule 478-1-.16, Absence from Work*

8. Presentation of rule modifications to release for Public Comment: State Personnel Board Rule 478-1-.08,

Political Activity

**** 9. Board vote** on SPB Rule 478-1-.08, *Political Activity*

10. Employee Appeal: Lottie Miller (Appellant) v. Georgia Department of Defense (Appellee)

**** 11. Board vote to close the public meeting for deliberation**

12. Board Deliberation on Appeal

13. Reconvene Public Meeting

**** 14. Board Vote on Employee Appeal**

15. **Other business** the Board members may wish to bring before the Board

**** 16. Adjournment**

**** Indicates review and Board action required.**

Please plan to join the Employee Benefit Plan Council and State Personnel Board Meetings on Oct 12, 2021 10:00 AM EDT by using the following information:

Microsoft Teams meeting
Join on your computer or mobile app
[Click here to join the meeting](#)
Or call in (audio only)
[+1 470-344-9228,,678852750#](#) United States, Atlanta
Phone Conference ID: 678 852 750#
[Find a local number](#) | [Reset PIN](#)
[Learn More](#) | [Meeting options](#)